

Co-chairs

Elise Baker (DE Coordinator)
Dr. Francisco Castillo (Dean)

Tuesday, November 4, 2025

2:10pm - 3:30pm

Sequoia 1

Members

Lyndsi Litten (AAC)
Brice Nakamura (Language Arts)
Carinne Knight (Art)
Kristine Hodges (Counseling)
George Woodbury (Math)
Linda DelRio (Social Science)
Dr. Mai Soua Lee (Library)
Allison Ferry-Abee (Agriculture)
Elizabeth Dilbeck (Allied Health)
Aimee Ahle (Lang & Comm)
Michelle Bolt (PE)
Zaelin Stringham (CFS)
Erin Heasley (Inst. Design)
Brianda Louro (Adjunct)
Jeremy Tierce (LMS Admin)

Agenda

1. Call to Order
2. Comments
 - a. On-agenda items
 - b. Off-agenda items
3. Action Items
 - a. Approve minutes: October 7, 2025
4. Information
 - a. DE Certification Processes Update
 - i. Pending MOU: Emergency certification procedures
 - b. DECOS Beginning-of-Year Report to Academic Senate
5. Discussion
 - a. Initiative 1: Starter Slides
 - b. Initiative 2: [Draft Survey](#)
 - c. Teams for other initiatives
 - d. POCR-Aligned OER-Based “Plug-and-Play” Course Shells
6. Adjourn

Student Representative

Erica Jensen

2025-2026 Initiatives

1. Conduct targeted marketing for POCR & OCTA.
2. Collect division feedback on workshop wants/needs for DE certification maintenance.
3. Research, design, and propose RSI Health Checks practices.
4. Work with Scheduling to communicate online course requirements and expectations at point of registration.

Representative Vacancies

Business
I&T
Science